

## **How to Report a Close Pass/Careless or Dangerous Driving**

- 1) Get equipped with a good rear and/or front camera – ICC has discounts with
  - a. Magicshine rear camera and light  
<https://www.ilkley.cc/groups/partners/bright-lights-from-magicshine-1702572915>
  - b. Chilli-Tech front camera  
<https://www.ilkley.cc/groups/partners/bike-cameras-from-chilli-tech-1702573655>
- 2) Download relevant files when getting home from the ride.
- 3) Crop down your files with various free software packages to help police save time - try a maximum of 30 seconds before and after the incident.
- 4) Keep the large files in case needed later.
- 5) Label the cropped files with registration plate of the vehicle, make, model and colour (handy to search and copy and paste when reporting).
- 6) *Optional* Enter the registration plate to check tax/registration using <https://vehicleenquiry.service.gov.uk/> This will show if the vehicle isn't taxed or doesn't have an up-to-date MOT – useful additional information for the police. If you don't get the full reg plate, you can try <https://partialnumberplate.co.uk> with a ? in the space of the unknown number.
- 7) Use Google Maps to find the road name and number to identify the incident location on your report to the police. If you wish to reference the width of the road, then Google Maps has a tool - right mouse click - measure distance - click second point.
- 8) Reference any measures you were taking to keep safe – such as wearing high viz, helmet and using day lights. Police like to see you are making an effort.
- 9) Detail the offence using the terms of the breach – use words such as 'careless' or 'not due attention'. Also mention that as a cyclist you are a 'vulnerable road user', and add how the poor driving made you feel.
- 10) Briefly reference the weather and/or road conditions, especially if poor.
- 11) Report the incident to West, South or North Yorkshire police (depending on where the incident occurred\*) via the online portal NextBase <https://nextbase.co.uk/national-dash-cam-safety-portal/>  
Report only one incident per incident form – any more than one complicates things for the police. If more than one of you has footage, select the clearest video to send.
- 12) If, after doing all this, you can remember – please send an email to [andyburnett1@virginmedia.com](mailto:andyburnett1@virginmedia.com) with the following information:
  - a. Date of reported incident
  - b. Place of reported incident
  - c. Type of incident (e.g. close pass, dangerous overtake)
  - d. Which police force you reported the incident to

With the above information we can let the relevant police forces know where our incident 'hot spots' are.

\*all England & Wales forces are represented on the map – just click on the relevant county